

ART EXHIBIT AGREEMENT

_____, (ARTIST/EXHIBITOR), and the **Friends of the Sisters Library Art Committee** (collectively referred to as "the Art Committee"), agree as follows:

1. **Exhibits.** Exhibitor may exhibit works of art approved by the Art Committee at the Sisters Library from _____ to _____ at locations designated by the Art Committee. Exhibitor or Exhibitor's representative may not remove an exhibited work from the library without signing the Art Committee's copy of this agreement, acknowledging return of the artwork to Exhibitor or Exhibitor's representative.

All exhibited artwork must be identified either on the back or the front of the artwork. Identification must include the name of the exhibitor and the name of the artwork.

Secured wire hangers are required for all artwork that will be hung. No saw tooth hangers will be allowed. Quilts need to have a sleeve secured on the back for hanging. Alternative methods of hanging artwork must be approved by the Art Committee prior to the exhibit.

2. **Control of Artworks.** Exhibitor will maintain ownership of all exhibited artwork at the library.
3. **Sale and Delivery.** The sale or delivery of exhibited works of art shall be conducted only by the Exhibitor or the Exhibitor's representative; neither negotiations for the sale, nor transfer of the art shall occur on library premises.
4. **Damage, Destruction and Theft.** The Library District will insure works of art against vandalism or theft. Artists will be required to provide evidence of the value of the displayed item either through appraised value or based on past sales. The District's insurance agency shall have final say over the value of displayed items. Exhibitor specifically agrees to not bring and waives any and all claims, demands, actions or suits against the Art Committee, the Library, its officers, agents or employees, on behalf of Exhibitor or any insurer of Exhibitor's work, for any damage, destruction or loss of any nature suffered by the Exhibitor or Exhibitor's work of art.
5. **Responsibility.** It is the responsibility of the Exhibitor to pick-up works of art after the expiration period described above. The Art Committee will attempt to notify Exhibitor of the need to remove Exhibitor's works of art, but shall not have a duty to do so. If an exhibited work of art is not removed within 60 days after the expiration of the exhibition period, the exhibited work shall be deemed abandoned by the Exhibitor and the work of art shall be donated to another charitable organization for disposal.
6. **Notification.** Exhibitor shall immediately notify the Art Committee of any change of address or telephone number. In case of death of the Exhibitor, the Exhibitor's legal representative shall provide the Art Committee with the name, address and telephone number of the person responsible for the decedent's property.
7. **Image.** The Art Committee may want to use an image of your work for current or future exhibit publicity. We will be very careful and tasteful in our use of your image and hope that it will result in more publicity for your work.
8. **Commission.** I agree to give the Friends of the Sisters Library **twenty percent of the sale price** for any of my artwork sold at the Art Exhibit. I will submit this commission within 30 days of the sale.
9. **SIGNATURE:** Your signature below indicates that you accept this **Art Exhibit Agreement** in its entirety.

Signed: _____

Date: _____

ARTIST/EXHIBITOR NAME:_____ **DATE:**_____

TELEPHONE:_____ **EMAIL:**_____

ADDRESS:_____

DESCRIPTION AND VALUE OF ITEMS SUBMITTED:(Use back if more space needed). If not for sale, leave 'Sale Price' blank or indicate NFS.

| Title | Medium/Description | Insurance Value | Sale Price |
|-------|--------------------|-----------------|------------|
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ARTIST REPRESENTATIVE (If necessary)

The following person is authorized to deliver or pick-up submitted artwork.

Name:_____

Signed:_____
(Artist's signature)

Dated:_____

FINISHED! ARTIST/EXHIBITOR: PLEASE DO NOT FILL OUT BELOW THIS LINE

ART COMMITTEE REPRESENTATIVE CHECK-IN

(Art Committee representative)

Name:_____ **DATE:**_____

ARTWORK RETURNED TO ARTIST

Receipt of my artwork is acknowledged and is no longer in the Art Committee's possession.

Signed:_____ **Dated:**_____
(To be signed by artist or above authorized representative)

ART COMMITTEE REPRESENTATIVE CHECK-OUT

Return of the artwork is acknowledged and is no longer in the Art Committee's possession.

Returned by:_____ **Dated:**_____
(Art Committee representative)